

**TOWNSHIP OF BERKELEY HEIGHTS  
UNION COUNTY, NEW JERSEY  
COUNCIL REORGANIZATION MEETING HELD January 7, 2026**

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**CALL TO ORDER**

At 5:01 p.m. Mayor Devanney, called the meeting to order and the Township Clerk stated adequate notice of this meeting has been provided by forwarding a copy to the Courier News, Star Ledger and posting on the Township website, at least forty-eight hours prior to the meeting, all in accordance with the Open Public Meetings Act

**FLAG SALUTE**

Mayor Devanney asked everyone present to stand for the Flag Salute.

**ADMINISTRATION OF OATH OF OFFICE AND PRESENTATION OF CERTIFICATE OF ELECTION TO**

Mayor Devanney administered the Oath of Office to Alvaro Medeiros and presented him with a certificate of Election.

Mayor Devanney administered the Oath of Office to Susan Poage and presented her with a certificate of Election.

**INVOCATION**

Invocation was given by Father Merino

**ROLL CALL**

The following Council members were present:

John Foster  
Margaret Illis  
Bill Machado  
Alvaro Medeiros  
Andrew Moran  
Susan Poage  
Angie Devanney - Mayor

The following were absent:

None

Also present were:

Township Administrator: Liza Viana  
Township Clerk: Angela Lazzari  
Township Attorney: Scott Salmon

**NOMINATIONS FOR 2026 COUNCIL PRESIDENT**

Mayor Devanney asked for nominations for Council President for the 2026 Township Council

Mr. Moran nominated Mr. Foster, seconded by Mrs. Poage

**Approval of Nomination of Mr. Foster for Council President (Resolution 2026-1)**

Ayes: Mr. Foster, Mrs. Illis, Mr. Machado, Mr. Medeiros, Mr. Moran, Mrs. Poage  
Nays: None  
Abstain: None  
Absent: None

**Result:           Approved**

**NOMINATIONS FOR 2026 COUNCIL VICE PRESIDENT**

Mayor Devanney asked for nominations for council vice president for the 2026 Township Council

Mr. Foster nominated Mrs. Poage, seconded by Mr. Medeiros

Approval of nomination of Mrs. Poage for Council Vice President (Resolution 2026-2)

Ayes:           Mr. Foster, Mrs. Illis, Mr. Machado, Mr. Medeiros, Mr. Moran, Mrs. Poage  
Nays:           None  
Abstain:       None  
**Result:        Approved**

**CONFERENCE SESSION**

Mrs. Poage spoke about the proposal for amending the Township Code Requirements for Building Elevation in certain Residential Zones. Mayor and council asked questions & provided feedback.

Mayor opened the floor to the public. No one spoke.

**CITIZENS HEARING**

*Opening of the Citizens Hearing*

Mover:           Mr. Foster  
Seconder:       Mr. Moran  
Ayes:           Mr. Foster, Mrs. Illis, Mr. Machado, Mr. Medeiros, Mr. Moran, Mrs. Poage  
Nays:           None  
Abstain:       None  
Absent:         None

*Mayor Devanney read a statement regarding the procedures for public comment.*

Steven Yellin, 114 Timber Drive, offered congratulations to the new and returning Council members.

*After no one else wished to be heard, this portion of the agenda was closed.*

*Closing of the Citizens Hearing*

Mover:           Mr. Foster  
Seconder:       Mr. Moran  
Ayes:           Mr. Foster, Mrs. Illis, Mr. Machado, Mr. Medeiros, Mr. Moran, Mrs. Poage  
Nays:           None  
Abstain:       None  
Absent:         None

**CONSENT AGENDA**

All matters listed under Consent Agenda are considered routine by the township Council and will be enacted upon by one motion; there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

Resolution No. 2026-

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3. Resolution consenting to the appointment of Jardim Meisner Salmon Sprague & Susser as Municipal Attorney in an amount not to exceed \$145,000.00.
4. Resolution establishing Council Meeting Schedule for 2026.
5. Resolution designating the Courier News and Star Ledger as the legal newspapers and TAP into Berkeley Heights as the official electronic media newspaper for the Township.
6. Resolution appointing Liza Viana as Public Agency Compliance Officer for the Township.
7. Resolution appointing Barbara Russo and Angela Lazzari as representatives to the Community Development Revenue Sharing Committee.
8. Resolution authorizing Barbara Russo as Fund Commissioner and Liza Viana as Alternate Fund Commissioner for the Garden State Municipal Joint Insurance Fund.
9. Resolution authorizing 35% of the total appropriations in the 2025 budget in the amount of \$9,523,467.74.
10. Resolution appointing CGP&H as Affordable Housing Administrative Agent for the Township of Berkeley Heights in an amount not to exceed \$8,000.00.
11. Resolution appointing Surenian, Edwards, Buzak & Nolan, LLC as Affordable Housing Attorney Services for the Township of Berkeley Heights in an amount not to exceed \$30,000.00.
12. Resolution consenting to the appointment of Harbor Consultants as Affordable Housing Planner in an amount not to exceed \$70,000.00.
13. Resolution consenting to the appointment of Suplee Clooney as Township Auditor in an amount not to exceed \$58,000.00.
14. Resolution consenting to the appointment of McManimon, Scotland & Bauman LLC, as the Township Bond Counsel in an amount not to exceed \$25,000.00.
15. Resolution appointing Neglia Group for General Engineering Services for the Township in an amount not to exceed \$200,000.00.
16. Resolution appointing NW Financial Group, LLC as Financial Advisor for the Township of Berkeley Heights in an amount not to exceed \$20,000.00.
17. Resolution consenting to the appointment of Brown & Brown Metro, LLC, as the Township Employee Benefit Broker.
18. Resolution consenting to the appointment of Brown & Brown Insurance as the Township Property and Casualty Broker.
19. Resolution consenting to the appointment of Apruzzese, McDermott, Mastro & Murphy, P.C., as Labor/Personnel Counsel in an amount not to exceed \$40,000.00.

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20. Resolution consenting to the appointment of Vision Media Marketing to provide Media and Communication Services in an amount not to exceed \$30,000.00.
21. Resolution appointing Integra Realty Services as Real Estate Appraisal & Consulting Services for the Township of Berkeley Heights in an amount not to exceed \$15,000.00.
22. Resolution appointing McManimon, Scotland & Bauman LLC as Redevelopment Counsel for the Township of Berkeley Heights in an amount not to exceed \$65,000.00.
23. Resolution consenting to the appointment of DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, PC, as Township Tax Attorney in an amount not to exceed \$50,000.00.
24. Resolution consenting to the appointment of Harbor Consultants as Township Planner in an amount not to exceed \$30,000.00.
25. Resolution consenting to the appointment of Weber Dowd Law LLC as Special Attorney for OPRA Requests in an amount not to exceed \$20,000.00.
26. Resolution consenting to the appointment of Weber Dowd Law LLC as Special Conflict Attorney in an amount not to exceed \$5,000.00.
27. Resolution consenting to the appointment of PS&S for Engineering Services related to the Wastewater Treatment Plant in an amount not to exceed \$160,000.00.
28. Resolution authorizing a professional services contract to FSD Enterprises, LLC for Wireless Telecommunication Consulting services in an amount not to exceed \$17,050.00.
29. Resolution authorizing the contract with De Block Environmental Services, LLC for the provision of Laboratory Support Services for the Township's Wastewater Treatment Plant in an amount not to exceed \$160,000.00.
30. Resolution authorizing the contract with De Block Environmental Services, LLC for the provision of Collection System Operator (C2) Services for the Township's Wastewater Treatment Plant in an amount not to exceed \$10,000.00.
31. Resolution authorizing the contract with Neglia Group for the provision of Back-up S3 Licensed Operator for the Township's Wastewater Treatment Plant in an amount not to exceed \$20,000.00.
32. Resolution authorizing a list of firms as qualified to provide services to the Township pursuant to the RFQ process.
33. Resolution awarding a professional services contract to Arcari & Iovino Architects, P.C., for additional architectural services for the Berkeley Heights Municipal Complex project in an amount not to exceed \$35,000.00.
34. Resolution awarding a professional services contract to H.J. Cannon Group, Inc. for structural consulting services for the Berkeley Heights Municipal Complex project in an amount not to exceed \$50,000.00.

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35. Resolution authorizing a holdover contract with McElroy, Deutsch, Mulvaney & Carpenter, LLP for the continuation of any pending litigation in an amount not to exceed \$15,000.00.
36. Resolution authorizing a professional services agreement with David Shapiro for Tax Assessor inspections for an amount not to exceed \$10,000.00.
37. Resolution consenting to the appointment of Moshood Muftau as the Municipal Prosecutor.
38. Resolution appointing John Henry Barr and Howard Egenberg, as Alternate Municipal Prosecutors for the year 2026.
39. Resolution consenting to the appointment of August Santore as the Public Defender.
40. Resolution appointing Jared Weiss as Alternate Public Defender for the year 2026.
41. Resolution appointing Joseph Popolo as Fire Official.
42. Resolution appointing the 2026 Fire Inspectors.
43. Resolution appointing members to the Board of Health.
44. Resolution appointing members of the Complete and Green Streets Committee.
45. Resolution appointing members of the Downtown Beautification Committee.
46. Resolution appointing members of the Economic Development Committee.
47. Resolution appointing members to the Grants Committee.
48. Resolution appointing members of the Historic Preservation Committee.
49. Resolution appointing members to the Mayor's Wellness Committee.
50. Resolution appointing members to the Planning Board.
51. Resolution appointing members of the Veterans Affairs Committee.
52. Resolution appointing members to the Berkeley Heights Public Library Board.
53. Resolution establishing the Mayor's Youth Council for 2026.
54. Resolution appointing Township Administrator, Liza Viana, as the Municipal Affordable Housing Liaison.
55. Resolution authorizing a cash management plan.
56. Resolution establishing interest rate on delinquent taxes and sewer charges up to \$1,500.00 and interest rate on delinquent taxes and sewer charges in excess of \$10,000.00 and allowing for a ten (10) calendar day grace period on both.

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57. Resolution authorizing the Tax Collector to conduct an annual tax sale of the prior year delinquencies.
58. Resolution authorizing the Tax Collector to process without further action, any cancellation of property tax overpayments or delinquencies of less than \$10.00.
59. Resolution establishing a change fund.
60. Resolution establishing a petty cash fund.
61. Resolution authorizing salary adjustments effective January 1, 2026.
62. Resolution authorizing a contract with MOMAR, Inc. for the supply of Vita-Micro CS 70 for the Wastewater Treatment Plant, in an amount not to exceed \$100,000.00.
63. Resolution authorizing an agreement with W.K. Merriman, Inc. to provide magnesium hydroxide for the Wastewater Treatment Plant, in an amount not to exceed \$200,000.00.
64. Resolution awarding a contract to GenServe, Inc., for the provision of Emergency Standby Generator Service and Repairs, for the Wastewater Treatment Plant.
65. Resolution awarding a contract to Spectraserv Inc., for the provision of Hauling of Liquid Sludge for the Wastewater Treatment Plant, in an amount not to exceed \$90,000.00, for a period from January 1, 2026, through December 31, 2026.
66. Resolution awarding a contract to Spectraserv Inc., for the provision of Grit Container services for the Wastewater Treatment Plant, in an amount not to exceed \$18,000.00, for a period from January 1, 2026, through December 31, 2026.
67. Resolution awarding a contract to Rapid Pump & Meter Service, for the provision of Repair Services, for the Wastewater Treatment Plant, January 1, 2026, through December 31, 2026.
68. Resolution awarding a contract to Dawson Mechanical Contracting, LLC., for the provision of Backflow Preventer Repair and Calibration, for the Wastewater Treatment Plant for a term from January 1, 2026, through December 31, 2026.
69. Resolution authorizing the issuance of a notice of intent to award a contract through a national cooperative purchasing agreement pursuant to Local Finance Notice No. 2012-10 for Vanillas in the Mist solution for the Wastewater Treatment Plant.
70. Resolution authorizing a contract award to Rapid Pump & Meter Service Co. for the provision of Measurement Device Calibration & Repairs through the Bergen County Cooperative Pricing System in an amount not to exceed \$15,000.00.
71. Resolution authorizing a Shared Services Agreement with the Township of Long Hill for use of their Styrofoam recycling system.
72. Resolution authorizing the Clerk to proceed with going out to bid for bulk waste pick up.

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- 73. Resolution authorizing the purchase of rock salt through the Union Council Cooperative Pricing System.
- 74. Resolution authorizing a fireworks display on Saturday, December 6, 2025, in Santore Field at Veterans Park, between 6:00 p.m. and 7:00 p.m.

Adoption of Consent Agenda Resolutions 2026-3 through 2026-74

Mover: Mrs. Illis  
Second: Mrs. Poage  
Ayes: Mr. Foster, Mrs. Illis, Mr. Machado, Mr. Medeiros, Mr. Moran, Mrs. Poage  
Nays: None  
Abstain: None  
Absent: None  
**Result: Adopted**

**TOWNSHIP COUNCIL AND ADMINISTRATION STATEMENTS**

Mayor Devanney made a statement.

Council members each made a statement.


**BENEDICTION**

Given by Father Merino

**ADJOURNMENT**

Moved by Mr. Foster and all were in favor.  
(5:42 p.m.)

**Approved: February 17, 2026**

  
**Angela Lazzari**  
**Township Clerk**

